



-DRAFT-

**ULYSSES TOWN BOARD
RESOLUTIONS for DECEMBER 8, 2020**

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Section 4a ++++++

RESOLUTION # ___ of 2020: ASSIGNING ADDITIONAL DUTIES TO THE HIGHWAY SUPERINTENDENT

WHEREAS, The general powers and duties of the town highway superintendent are set forth in Highway Law, §140 et seq. In addition, based on section 32(1), a town board may impose additional duties on the superintendent which are reasonably related to his usual and normal duties and which do not interfere with his ordinary duties such as by requiring so much time that other duties imposed by law will be neglected (24 Opns St Comp, 1968, p 146; 21 Opns St Comp, 1965, p 503) and

WHEREAS, the Town Board and Highway Superintendent wish to expand the duties of the Highway Superintendent beyond the statutory requirements of the position to include the following:

1. Supervision of water district operator (s) and assistants
2. Mowing of cemeteries for which the Town is responsible
3. Mowing and maintenance of such parks and parcels as the Town Board designates annually
4. Plowing of the parking lot behind Town Hall
5. Routine maintenance inside and on the grounds of the Town Hall, as time permits

WHEREAS, the costs of materials and supplies for any additional duties will be paid from non-highway funds, and

WHEREAS, performance of these additional duties will not pre-empt the Highway Department from fulfilling its primary and statutory duties, and

WHEREAS, the Highway Superintendent is willing and able to assume these additional duties directly and through the employees of the Highway Department and

WHEREAS, the Ulysses Town Board has already authorized partial funding from the A fund for 2021 to enable existing Highway staff to perform the additional duties,

NOW THEREFORE BE IT

RESOLVED, that the Ulysses Town Board hereby authorizes and assigns the aforementioned duties to the Highway Superintendent effective January 1, 2021 and further

RESOLVED, that these duties shall be reviewed annually during the Organizational Meeting in conjunction with the Highway Annual Work Plan as required by Highway Law #284 and further

RESOLVED, that the Ulysses Town Board shall consider the additional responsibilities when setting the salary for the Highway Superintendent.

Section 4b ++++++

RESOLUTION # ____ OF 2020: APPROVAL OF PUBLIC ENGAGEMENT VIDEOCONFERENCING PROPOSAL

WHEREAS, the NYS Executive Order 202.1 issued in March of 2020 at the outset of the pandemic suspended public meetings to reduce the spread of the coronavirus and

WHEREAS, Ulysses Town Board has demonstrated its commitment to providing continued access to the public during the pandemic by using videoconferencing to allow members of the public to view, listen to, and make comments during public meetings, committee meetings, and public hearings and

WHEREAS, the Ulysses Town Board Meeting Rules allow members of the Town Board to participate remotely via videoconferencing when they cannot attend in-person, and

WHEREAS, the Ulysses Town Board wishes to provide improved remote access for remote arraignments and/or court proceedings as allowed by the NYS Office of Court Administration, and

WHEREAS, the Ulysses Town Board wishes to continue to provide members of the public easy access to the public meetings of the Town once in-person meetings are allowed to safely resume, and

WHEREAS, the amount of \$4,100 is available in the 2020 budget in account A1620.2,

NOW THEREFORE BE IT

RESOLVED, that the Ulysses Town Board authorizes up to \$4,100 for the purchase of videoconferencing equipment and for consultation services to design and implement modifications to the Court Room in the Ulysses Town Hall as described in the attached proposal dated 12/3/20 from the 2020 budget account A1620.2.

Section 4c ++++++

RESOLUTION # ____ of 2020: ADDITION TO KRUMS CORNERS SPEED LIMIT RESOLUTION # ____ OF 2020

WHEREAS, the residents of Krums Corners included in their speed limit petition to the Ulysses Town Board an additional request for road signage to alert drivers to exercise caution on the road due to pedestrian travel along the road that lacks well-defined shoulders or bike lanes and

WHEREAS, the request for safety signage such as "Watch Out for Children" was not included in Resolution # ____ adopted on November 24, 2020, and

WHEREAS, the residents do not wish to have the shoulders widened, now therefore be it

RESOLVED, that the Ulysses Town Board send an amended resolution that removes the request to widen shoulders and adds the residents' request for safety signage to the Tompkins County Highway Manager with copies to the same parties as the original resolution.

Section 5a ++++++

RESOLUTION # ____ of 2020: SCHEDULING OF TOWN BOARD MEETINGS

RESOLVED, that the Ulysses Town Board sets the dates of the annual audits of the Clerk's office, Courts, and Supervisor/Bookkeeper which are required to occur before ____ on ____ at ____ via Zoom.

81 **Section 5b ++++++**

82 **Resolution # ____ of 2020: Increasing the Inter-Fund Loan From A Fund Balance To Capital Fund HB For Seed Money**
83 **For The Cemetery Road Bridge Replacement Project**

84
85 WHEREAS General Municipal Law, §9-a allows for inter-fund loan which states that any such temporary
86 advance shall be authorized in the same manner as prescribed by general, special or local law for making
87 budgetary transfers between appropriations. And that suitable records shall be kept of each temporary
88 advance, and

89
90 WHEREAS Resolution 2019-160 authorized an inter-fund loan for seed money for The Cemetery Road Bridge
91 Replacement Project, and

92
93 WHEREAS the inter-fund loan came from the A Fund during the 2020 financial year, and

94
95 WHEREAS reimbursement from NYSDOT is on a rolling basis, however cash flow for expenses related to this project
96 requires an increase of \$10,000 to cover reimbursable costs, and

97
98 WHEREAS the HB fund will pay back the A fund with money received by the grant from reimbursement,

99
100 NOW THEREFORE BE IT

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102 RESOLVED that the Town of Ulysses Town Board approves an additional \$10,000 in funds for the temporary loan, for a
103 total of \$40,000 from A fund balance to the HB fund.

104
105 **Section 5c ++++++**

106 **Resolution # ____ of 2020: Recognizing Inter-Fund Loan from A Fund Balance to Capital Fund HB Across Financial**
107 **Years**

108
109 WHEREAS The Cemetery Road Bridge Replacement Project is a multi-year, grant reimbursed project, and

110
111 WHEREAS the Ulysses Town Board authorized an interfund loan to the HB Capital Fund, created exclusively for the
112 Cemetery Road Bridge Replacement Project, by resolution 2019-160 and 2020-____, and

113
114 WHEREAS in January of 2020 the interfund loan transfer occurred, and

115
116 WHEREAS the Ulysses Town Board wishes to acknowledge that the NYS Office of the State Comptroller prefers that
117 interfund loans are paid back within a single financial year, or as soon as reasonably possible; and, in cases where that is
118 not possible, formal documentation and Board authorization is recommended, therefore be it

119
120 RESOLVED that the Town of Ulysses Town Board recognizes that the \$40,000 owed from the HB Capital Fund (HB630
121 Due to Other Funds) to the A Fund (A391 Due from Other Funds) will exist in the financial records of the 2020 and 2021
122 financial years.

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125 **Section 5d ++++++**

126 **Resolution # ____ of 2020: Authorization to Execute the New York State Municipal Workers' Compensation Plan**
127 **Document**

128
129 Whereas there has been proposed a "New York State Municipal Workers' Compensation Alliance Plan Document"
130 pursuant to section 50 3-a of the Workers' Compensation Law (hereinafter "The Plan"); and

131
132 Whereas the Town of Ulysses is eligible for membership in The Plan; and

133
134 Whereas the Town of Ulysses has made an independent investigation of The Plan and reviewed the plan document, and
135 has concluded that it would be in the interests of the Town of Ulysses) to participate therein; now, therefore, be it

136
137 Resolved that the Town of Ulysses enter into membership in The Plan pursuant to section 50 subdivision 3-a of the
138 Workers' Compensation Law; and be it further

139
140 Resolved, that the Ulysses Town Supervisor be and hereby is authorized and instructed to execute The Plan's charter
141 document on behalf of the Town of Ulysses; and be it further

142
143 Resolved, that the custody of all joint plan moneys by the plan administrator under the plan be and the same hereby is
144 approved.

145
146 **Section 5 ++++++ NOTE: Details available at meeting 12/8**
147 **RESOLUTION # ____ of 2020: Contract with Taitem Engineering for HVAC Final Inspection and Project Close Out**

148
149 WHEREAS, the Town of Ulysses received a NYSERDA grant to design and install an energy efficient heat pump system
150 and new duct work and electrical upgrades to heat and cool the Town Hall, and

151
152 WHEREAS, Taitem Engineering has been contracted to design the specifications for a new system, and

153
154 WHEREAS, previous contracts with Taitem did not include work associated with overseeing the final inspection and
155 project closeout process, now therefore be it

156
157 RESOLVED that the Town of Ulysses enter into a contract with Taitem Engineering not to exceed \$_____ to oversee the
158 final inspection and project close out process

159
160 **Section 5f ++++++**
161 **RESOLUTION # ____ of 2020: Recognition of Town Volunteers**

162
163 WHEREAS, the Town of Ulysses is fortunate to have tremendously talented residents who call our community home and
164 who generously volunteer their time to improve the quality of life for those throughout the Town and

165
166 WHEREAS, Sharon Bilotta completed ____ years of service as a Town representative on the Ulysses-Trumansburg Joint
167 Youth Commission, serving as member, vice chair and chair guiding the development of new programs for children and
168 youth and providing valuable oversight to assure the highest quality of recreation and youth development services and
169

170 WHEREAS, Don Ellis from the Village of Trumansburg served as founding member of the Habitat Nature Preserve
171 Advisory Committee and is responsible for helping to develop guidelines for its use and for creating a small parking area
172 and plantings at the trail head before he resigned from the Advisory Committee during 2020 and
173

174 WHEREAS, the Ulysses Town Board wishes to thank these outstanding volunteers for their service to the Town, now
175 therefore be it
176

177 RESOLVED, that the Ulysses Town Board directs the Supervisor and Town Clerk to prepare and present certificates of
178 appreciation to each of these volunteers as a token of our gratitude and esteem.
179

180 **Section 7 ++++++**

181 **RESOLUTION # ____ OF 2020: APPROVAL OF MINUTES**

182 RESOLVED that the Ulysses Town Board approves the minutes from the November 24, 2020 Town Board meeting.

183 **Section 8 ++++++**

184 **RESOLUTION # ____ OF 2020: PAYMENT OF CLAIMS**

185
186 RESOLVED that the Ulysses Town Board has reviewed and approves of payment of claims for:
187 HA (WD3 Aerator Capital Fund) fund vouchers numbered __ through __ in the amount of \$ _____;
188 HB (Cemetery Bridge Replacement Capital Fund) fund vouchers __ and __ in the amount of \$ _____; and
189 for All other funds vouchers numbered _____ and _____ and vouchers numbered __ through __ in the amount of
190 \$ _____
191

192 **Section 10 d+++++**

193 **RESOLUTION # ____ OF 2020: Authorizing Executive Session**

194 RESOLVED that the Ulysses Town Board enter into Executive Session for the purpose of discussing matters related to the
195 appointment and compensation of specific individuals.
196

197 ADJOURN
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199