***Draft-not yet approved* SPECIAL TOWN BOARD MEETING**

Town of Ulysses

November 16, 2021

Audio of the minutes are available on the website at [ulysses.ny.us](file:///\\TOWN\Clerk\MINUTES\2014%20APPROVED%20MINUTES\ulysses.ny.us).

The meeting was held via videoconference on the Zoom platform.

Videoconference chat is saved in the appendix.

Notice of Town Board meetings are posted on the Town’s website and Clerk’s board.

CALL TO ORDER:

Ms. Zahler called the meeting to order at 8am.

ATTENDANCE:

The Town Clerk called the roll:

TOWN OFFICIALS PRESENT:

Supervisor- Nancy Zahler

Board members- Katelin Olson, Rich Goldman, Mary Bouchard

Budget Officer- Michelle E. Wright

Town Clerk- Carissa Parlato

ABSENT- Michael Boggs

EXECUTIVE SESSION:

Mr. Goldman made a motion to go into Executive Session at 8:02am for the purpose of the appointment of a particular person. This was seconded by Ms. Bouchard and passed unanimously.

Mr. Goldman made a motion to end Executive Session at 8:10am. This was seconded by Ms. Bouchard and passed unanimously.

APPOINTMENT OF CHARVI GUPTA AS ULYSSES TOWN PLANNER

RESOLUTION #213 of 2021: APPOINTMENT OF CHARVI GUPTA AS ULYSSES TOWN PLANNER

WHEREAS, the Town of Ulysses needs a full-time planner to act as zoning officer and planner; and

WHEREAS, the Town has advertised through our Town newsletter, through Tompkins County Human Resources, and through professional planning networks at Cornell and beyond with a salary range from $60,450-63.630 and

WHEREAS, the Ulysses Town Board interviewed two candidates deemed qualified by the Tompkins County Human Resources Department and

WHEREAS, the preferred candidate, Ms. Charvi Gupta has met with all Town Board members and key stakeholders with whom she would be working; and

WHEREAS, all references have been checked and have provided very positive evaluations of her talent and capabilities; now therefore be it

RESOLVED, that the Ulysses Town Board appoints Charvi Gupta into the position of Planner-Various Towns to work 40 hours/week at the salary offer $60,450/year or an hourly equivalent of $ 29.06/hour which entitles to the benefits of a Class A full-time employee, contingent on her acceptance of the Town’s offer letter; and further

RESOLVED, that consistent with the Tompkins County Civil Service rules and the Town’s Personnel Policy, the position has a probationary period of not less than eight (8) weeks nor more than fifty-two (52) weeks; and further

RESOLVED, that the appointment is provisional and conditioned on taking the Civil Service exam for the Planner position when offered by Tompkins County and on being reachable on the Civil Service list created from that exam; and further

RESOLVED, that continued appointment is contingent upon approval of the Town’s application to sponsor Ms. Gupta for a three-year H1-B visa; and further

RESOLVED, that the Town authorizes the appropriation of up to $5,000 for expenses related to preparing and filing the federal applications required to sponsor Ms. Gupta for a three-year H1-B visa; and further

RESOLVED, that the Ulysses Town Board authorizes the Supervisor to offer the position to Ms. Gupta and to enter into a professional services agreement with Khandikile Sokoni, counsel for Grossman Young and Hammond, LLC to prepare the Town’s application and filings for the H1-B employment visa.

Moved: Ms. Zahler Seconded: Ms. Bouchard

DISCUSSION: The board discussed the visa process.

Zahler aye

Olson aye

Boggs absent

Goldman aye

Bouchard aye

Vote: 4-0

Date Adopted: 11/16/21

ADJOURN

Mr. Goldman made a move to adjourn at 8:22am. This was seconded by Ms. Bouchard and passed unanimously.

*Respectfully submitted by Carissa Parlato, Town Clerk*

*11/16/2021*