



**ULYSSES TOWN BOARD
RESOLUTIONS for November 9, 2021**

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Section 2 ++++++

RESOLUTION # _____ OF 2021 APPROVAL OF AGENDA

RESOLVED that the Ulysses Town Board agenda for November 9, 2021 is approved as presented/amended.

Section 3 CONSENT AGENDA RESOLUTIONS A- D ++++++

WHEREAS, the Ulysses Town Board has reviewed the following resolutions A-D thoroughly and is satisfied that the resolutions are sufficiently clear and do not require further explanation or discussion, now therefore be it that resolutions A-D are approved as printed.

RESOLUTION 2021- _____ A: Establishing the Standard Work Day for Elected Officials

BE IT RESOLVED, that the Town of Ulysses / 30607 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	NYSLRSID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Pay Frequency
Elected Officials:						
Michael Boggs	R13081477	Town Councilperson	1/2020-12/2024	6	4.71	Monthly
Mary Bouchard	R10882618	Town Councilperson	1/2021-12/2021	6	3.94	Monthly
Katelin Olson	R13072032	Deputy Town Supervisor	1/2020-12/2024	6	7.50	Monthly
Elected Officials, continued:						
Carissa Parlato	R11051593	Town Clerk	1/2018-12/2021	8	20.00	Bi-weekly
Thomas Schlee	R10264535	Town Justice	1/2021-12/2025	6	6.22	Bi-weekly
Scott Stewart	R12711460	Town Highway Superintendent	1/2020-12/2024	8	21.69	Bi-weekly

RESOLUTION 2021- _____ B: Establishing the Standard Work Day by Position for the New York State and Local Retirement System:

WHEREAS, The New York State and Local Employees' Retirement System (NYSLRS) requires local municipalities to establish, by resolution, a standard work day for each position; and

WHEREAS, the NYSLRS Standard Work Day represents what would be full time for each position;

NOW, THEREFORE,

BE IT RESOLVED that the Town Clerk will provide a certified resolution to the Town Bookkeeper to provide to the New York State and Local Retirement System, and further

32 RESOLVED that the Town of Ulysses, Location code 30607, hereby establishes the following standard work days for its
 33 employees and will report days worked to the New York State and Local Employees' Retirement System based on the
 34 time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Tompkins County Job Title	Town of Ulysses Job Title	Standard Work Day (Hrs/Day)
Town Supervisor	Town Supervisor	6
Deputy Town Supervisor	Deputy Town Supervisor	6
Project Assistant	Budget Officer/Special Projects	6.5
Town Councilpersons	Town Councilperson	6
Town Justice	Town Justice	6
Court Clerk	Court Clerk	8
Town Clerk	Town Clerk	8
Deputy Town Clerk	Deputy Town Clerk	6
Town Highway Superintendent	Highway Superintendent	8
Motor Equipment Operator	Highway Staff	8
Deputy Town Highway Superintendent	Deputy Highway Superintendent	8
MEO/Water/Sewer Maintenance Worker	Highway Staff/ Water District Operator	8
Laborer	Seasonal Highway Laborer	8
Distribution Operator Assistant	Water District Laborer	8
Bookkeeper to the Supervisor	Bookkeeper	6
Code/Fire Enforcement Officer	Code/Fire Enforcement Officer	7
Environmental Planner	Environmental Planner/ Zoning Officer	8
Typist – Part Time	Planning Board/BZA/2 nd Deputy Town Clerk	8
Director of Recreation (Part Time or Seasonal)	Director of Recreation	6
Camp Director (Seasonal)	Camp Director	8
Assistant Camp Director (Seasonal)	Assistant Camp Director	8
Recreation Assistant (Seasonal)	Recreation Assistant/Camp Counselor	8
Project Assistant	Youth Employment Program Workers	8

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 36 **CONSENT AGENDA ITEM C CONTINUED ON NEXT PAGE....**

37 **RESOLUTION 2021-_____ C: AUTHORIZATION TO CREATE PART-TIME PLANNER SALARY- UPDATED**

38 WHEREAS, the Town of Ulysses has a vacancy in the position of Environmental Planner and

39 WHEREAS, until the Town Board re-assesses its planning needs and advertises for a replacement, the Town has an
40 obligation to respond to those in the community who need professional advice on land use matters, zoning, and
41 planning, and

42 WHEREAS, on June 8th the Ulysses Town Board authorized the Supervisor to hire a part-time temporary Planner to
43 provide basic professional services to applicants and to the Planning Board and Board of Zoning appeals for
44 approximately 10-15 hours/week for the period beginning November 2, 2021 if needed from the existing personal
45 services line, and

46 WHEREAS, the duties and responsibilities performed on behalf of the Town are most appropriately provided by an
47 employee rather than by an individual paid on a contractual basis, and

48 WHEREAS, the current salary is insufficient to maintain John Zepko as the part-time temporary Planner, and

49 WHEREAS, the Town wishes to retain the expertise of current the part-time temporary Planner to handle inquiries and
50 applications to the Planning Board and BZA and to provide coaching and consultation services to the new full-time
51 Planner, now therefore be it

52 RESOLVED, that the Town of Ulysses authorizes the Supervisor to negotiate an acceptable salary that stays within the
53 total available in the Planner/Zoning Officer Personal Services line for these part-time duties and to update the MS428
54 form with Tompkins County Human Resources.

55 **RESOLUTION 2021_____ D: SCHEDULING OF TOWN BOARD MEETINGS**

56 RESOLVED, that the Ulysses Town Board cancels its December 28th meeting, and further

57 RESOLVED, that the Ulysses Town Board schedules in 2022 Organizational Meeting for Wed. January 5, 2022 @ 8:00AM

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59 **Section 6a – OLD BUSINESS ++++++**

60 **RESOLUTION # _____ OF 2021: AUTHORIZING THE HIGHWAY SUPERINTENDENT TO PURCHASE 2022 MACK GRANITE**

61 NOTE: (Resolution from 10/26 is being updated and should be available 11/8)

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63 **Section 7a NEW BUSINESS ++++++**

64 **RESOLUTION # _____ OF 2021: AUTHORIZING USE OF FUNDS FROM THE TOWN OF ULYSSES DA233/DA878 HIGHWAY
65 EQUIPMENT RESERVE FUND TO PURCHASE EXCAVATOR IN 2022**

66 WHEREAS, the Town Board adopted the 2022 budget for the Town on October 26, 2021 which includes the
67 appropriation of \$73,293 from the Capital Equipment Reserve Fund DA878 for the purpose of purchasing highway
68 equipment in 2022; and

69 WHEREAS, this reserve appropriation is planned and accounted for in the multi-year capital plan updated during budget
70 season; and

71 WHEREAS, the balance at the end of the 2022 fiscal year in the DA233/DA878 Highway Equipment Reserve Fund will be
72 \$209,901; and

73 WHEREAS, pursuant to General Municipal Law §6-c, an expenditure from a capital equipment reserve fund requires
74 authorization by the Town Board, and such authorization is subject to a permissive referendum; and

75 WHEREAS, the Town needs to purchase the following highway equipment: Volvo Hydraulic Crawler Excavator in the
76 amount of \$126,651; and

77 WHEREAS, the purchase of the above-referenced equipment falls within the purposes for which the DA233/DA878
78 Highway Equipment Reserve Fund was established;

79 NOW, THEREFORE, BE IT

80 RESOLVED, that the Ulysses Town Board authorizes the following expenditures from the Town of Ulysses DA233/DA878
81 Highway Equipment Reserve Fund for the purchase of highway equipment: \$73,293 for the Volvo Hydraulic Crawler
82 Excavator; and be it further

83 RESOLVED that, pursuant to General Municipal Law §6-c, this resolution is subject to a permissive referendum; and be it
84 further

85 RESOLVED that the Town Clerk will post and publish the following notice of the permissive referendum in accordance to
86 law and provide a copy of such notice to the Town Supervisor: "NOTICE IS HEREBY GIVEN that at a regular meeting held
87 on the 9th day of November, 2022, the Town Board of the Town of Ulysses, New York duly adopted Resolution # ____ of
88 2022, an abstract of which follows below, which is subject to a permissive referendum pursuant to General Municipal
89 Law section 6-c."?

90 The resolution authorizes the Town of Ulysses ("the Town") to use up to \$73,293 from the Town of Ulysses
91 DA233/DA878 Highway Equipment Reserve Fund.

92 The resolution shall take effect 30 days after adoption, i.e., on December 9, 2022, unless by such date there is filed in the
93 office of the town clerk a petition, signed, and acknowledged or proved, or authenticated by electors of the town
94 qualified to vote upon a proposition to raise and expend money, in number equal to at least five percent of the total
95 vote cast for governor in the Town at the last general election held for the election of state officers, but not be less than
96 100 in a town of the first class, protesting against the resolution and requesting that it be submitted to the qualified
97 electors of the town, for their approval or disapproval."

98 **Section 7b- NEW BUSINESS** ++++++

99 **RESOLUTION NO. ____ ADOPTION OF THE TOMPKINS COUNTY HAZARD MITIGATION PLAN: 2021 UPDATE**

100 WHEREAS, all jurisdictions within Tompkins County have exposure to natural hazards that increase the risk to life,
101 property, environment, and the economy; and

102 WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life
103 and property; and

104 WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-
105 disaster hazard mitigation programs; and

106 WHEREAS, a Planning Partnership of all Tompkins County municipalities has been formed to pool resources and create
107 consistent mitigation strategies within Tompkins County; and

108 WHEREAS, the Planning Partnership has completed a planning process that engaged the public, assessed the risk and
109 vulnerability to the impacts of hazards, developed a mitigation strategy consistent with a set of uniform goals and
110 objectives, and created a plan for implementing, evaluating and revising this strategy; and

111 WHEREAS, Town of Ulysses will consider this Plan during the implementation and updating of local plans, and will
112 incorporate the hazard assessment data, hazard vulnerabilities, and mitigation actions in these plans, where applicable,
113 now therefore be it

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115 RESOLVED, the Town of Ulysses, as a participating jurisdiction in the Plan’s development, adopts the *Tompkins County*
116 *Hazard Mitigation Plan: 2021 Update* (the “Plan”) as the County’s Hazard Mitigation Plan, and

117 RESOLVED, further, that Town of Ulysses will:

- 118 1) Use the adopted Plan to guide pre- and post-disaster mitigation of the hazards identified;
- 119 2) Coordinate the strategies identified in the Plan with other planning programs and mechanisms under its
120 jurisdictional authority;
- 121 3) Continue its support of the Planning Partnership as de scribed within the plan;
- 122 4) Help to promote and support the mitigation successes of all participants in the Plan;
- 123 5) Incorporate mitigation planning as an integral component of government and partners operations; and
- 124 6) Provide an update of the Plan no less than every five (5) years; and

125 RESOLVED further, that the Town Clerk shall send a certified copy of this resolution to the Tompkins County Department
126 of Planning and Sustainability.

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128 **Section 7c NEW BUSINESS ++++++**

129 **RESOLUTION # ____ OF 2021: AUTHORIZATION OF FUNDING FOR 2021 WINTERFEST**

130 WHEREAS, for 25 years, the Winterfest has been an annual event that brings our diverse community together , with the
131 exception of 2020, when COVID-19 prevented group gatherings, and

132 WHEREAS, the 2021 Winterfest organizing committee operating under the fiscal sponsorship of the Village of
133 Trumansburg has requested \$1,000.00 to partially fund the festivities, including a Spirit of Tompkins Community Photo,
134 to be held on Main Street in Trumansburg on Saturday, December 4th from 2-5pm, now therefore be it

135 RESOLVED, that the Ulysses Town Board approves \$1,000 to help support the 2021 Winterfest payable to the Village of
136 Trumansburg and further

137 RESOLVED, as a co-sponsor of the event, the Town will help to promote the Winterfest on its website and Town
138 Newsletter.

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140 **Section 9 APPROVAL OF MINUTES**

141 **RESOLUTION # ____ of 2021: APPROVAL OF MINUTES ++++++**

142 RESOLVED, that the Ulysses Town Board approve the meeting minutes from 10/26/21 Public Hearing on the 2022
143 Preliminary Budget, 10/26/21 Town Board meeting and 11/2 Special Town Board Executive Session to Interview Planner
144 Applicants

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146 **Section 10 PAYMENT OF AUDITED CLAIMS ++++++**

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