

***Draft-not yet approved* TOWN BOARD MEETING**

Town of Ulysses

March 8, 2022

Audio of the minutes are available on the website at ulysses.ny.us.

The meeting was held via videoconference on the Zoom platform.

Videoconference chat is saved in the appendix.

Notice of Town Board meetings are posted on the Town's website and Clerk's board.

CALL TO ORDER:

Ms. Olson called the meeting to order at 7:01pm.

ATTENDANCE:

TOWN OFFICIALS PRESENT:

Supervisor- Katelin Olson

Board members- Michael Boggs (arrived 7:04pm), Rich Goldman, Roxanne Marino

Town Clerk- Carissa Parlato

Second Deputy Supervisor- Michelle E. Wright

ABSENT:

Mary Bouchard

OTHERS:

Fernando de Aragon, Marc Devokaitis, Linda Liddle, Anne Koreman, "Chris & Fred" (as noted on Zoom)

APPROVAL OF AGENDA:

Mr. Boggs moved that the agenda for March 8, 2022 be approved with the addition of an Executive Session. This was seconded by Mr. Goldman and passed unanimously.

PRIVILEGE OF THE FLOOR:

(none)

PRESENTATION:

Fernando de Aragon Ithaca-Tompkins County Transportation Council (ITCTC)

Mr. de Aragon shared presentation that included the following:

- The local ITCTC is one of many MPOs (Metropolitan Planning Organization) that provide local guidance for federal transportation (excluding rail and aviation) funding.
- TIP (transportation improvement program)
- Long range local action plan to:
 - Maintain critical infrastructure
 - Promote multiple mobility options
 - Engage community collaboration

After a short discussion with the board, Mr. de Aragon and Ms. Wright were excused at 7:22pm.

LIAISON & CHAIR REPORTS:

Ms. Koreman (Tompkins County Legislator) shared the following Tompkins County updates:

- Trying to work jointly with other local munis on Reimagining Public Safety

- Finances- revenue exceeded expectations last year with room & sales tax
- Community Recovery Grants project- seeking a consultant to manage the program. TC will put in ~\$6-10.5 million. Grant sizes 10-25k; 25-250K; over 250K
- COVID- We have met CDC guidelines as a low infection area and have dropped masking requirements but recommends being supportive of those who choose to continue masking
- TC3 has a new workforce development plan to create micro-degrees/certifications

Mr. Devokaitis, CSAC chair:

- Learning more about Stretch Code
- Community Choice Aggregex (CCA)- possible presentation
- Tree city application will be turned over to Tree Committee

Ms. Marino added the following to Mr. Devokaitis' update:

- Tree city- would need to revise local tree law in order to apply for grant
- Stretch code- points toward grant funds for energy- must be passed and implemented by June 30
- CCA- Town & city of Ithaca are moving ahead with this

Ms. Olson noted that she would like to be mindful of how the new code might affect property owners getting building permits.

OLD BUSINESS:

Camp Barton Memorandum of Understanding and Appointments

Following up on the 2/15 joint meeting, this resolution is the next step in the process.

RESOLUTION #54 OF 2022: REQUEST FOR STATE ACQUISITION OF CAMP BARTON AND INTENTION TO NEGOTIATE A COOPERATIVE OPERATION AND MANAGEMENT AGREEMENT OF THE ACQUIRED PROPERTY

WHEREAS, Camp Barton, is a 129-acre property located on the western shore of Cayuga Lake in Seneca County, Town of Covert; and,

WHEREAS, the Baden Powell Council of the Boy Scouts of America has initiated proceedings for the sale of this property; and,

WHEREAS, the municipalities of the Town of Covert, Town of Ulysses and Village of Trumansburg passed a joint Memorandum of Understanding (MOU) in November 2021 declaring that the three municipalities would work on “finding means to preserve for public use and enjoyment all or a portion of the Boy Scout Camp Barton (“Barton”)”, and that “Barton is considered critical to providing public access to Cayuga Lake, particularly to youth organizations, and to the environment and watershed of Cayuga Lake.”; and,

WHEREAS, the three municipalities have formed a working group and are desirous to have assistance from The State of New York to acquire and protect Camp Barton and make it available for use by the general public; and,

WHEREAS, the Town of Ulysses and the Village of Trumansburg have the authority to allocate funds and resources outside of their respective geographic boundaries, when doing so in partnership with The State of New York or other appropriate municipal entity, for purposes such as the acquisition, protection, and public use of recreational facilities; NOW THEREFORE,

BE IT RESOLVED, that the Town of Ulysses requests that the New York State Office of Parks, Recreation and Historic Preservation acquire that portion of the Camp Barton property which includes no less than the waterfront, the main camp, and Frontenac Falls; and,

BE IT FURTHER RESOLVED, that the Town of Ulysses, along with at least one additional municipal partner, intends to negotiate a Cooperative Operation and Maintenance Agreement with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) and that the municipal partners would, collectively, assume operational and maintenance costs and responsibilities for those portions of the Camp Barton property that is acquired by OPRHP; and,

BE IT FURTHER RESOLVED, that the Ulysses Town Board approves the Supervisor to sign the Memorandum of Understanding to negotiate a Cooperative Operation and Maintenance Agreement with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) and the partner municipality(ies); and

BE IT FURTHER RESOLVED, that the Ulysses Town Board appoints Supervisor Olson and Deputy Supervisor Rich Goldman to represent the Town in these negotiations.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson aye
Boggs aye
Goldman aye
Marino aye

Vote: 4-0
Date Adopted: 3/8/22

PLANNER POSITION UPDATE AND NEXT STEPS

Ms. Olson shared that the last person interviewed has taken another position so the search has been opened up again.

Discussion on:

- Hire a zoning officer and use a consultant instead for planning
- Agreement to recruit a zoning officer

NEW BUSINESS:

GARRETT ROAD SPEED STUDY

RESOLUTION #55 of 2022: REQUESTING A TRAFFIC STUDY TO REDUCE THE SPEED LIMIT ON GARRETT ROAD

WHEREAS, the Town received a petition from 10 residents of Garrett Road requesting a reduction in the posted speed limit because of safety concerns; and

WHEREAS, Garrett Road is frequently used by both pedestrians and bicyclists, and is bisected by the Black Diamond Trail; and

WHEREAS, the current 55 mile/hour speed limit is incompatible with the residential character of the neighborhood and the existing and common uses of the road by non-vehicular traffic; and

WHEREAS, there is no record of a speed control investigation in the last three years; and

WHEREAS, the Ulysses Highway Superintendent has reviewed the road conditions and supports the residents' request;

NOW, THEREFORE BE IT

RESOLVED, that the Ulysses Town Board supports the request for a speed control investigation NYSDOT to determine if the speed limit for Garrett Road between Perry City Road and NYS Route 89 can be lowered for the safety of drivers, bicyclists and pedestrians, and further

RESOLVED that the **Town Board directs the Town Clerk to submit a certified copy of this resolution to the Tompkins County Highway manager requesting that they accept and submit our request to NYSDOT.**

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Goldman aye
Marino aye

Vote: 4-0

Date Adopted: 3/8/22

RECREATION DEPARTMENT UNIFORM PROCUREMENT

RESOLUTION #56 of 2022: APPROVAL OF RECREATION DEPARTMENT RELATED VENDOR

WHEREAS the Recreation Department obtained four quotes for uniforms for the 2022 calendar year per the Ulysses Procurement Policy, and

WHEREAS two of the four quotes met the parameters of the request for quotes, and

WHEREAS the Recreation Director and Budget Officer have determined the lowest qualified bidder based on quotes received and follow up communications regarding information requested, and

WHEREAS the Ulysses Town Board has been provided back up documentation pertaining to quotes, therefore be it

RESOLVED that the Ulysses Town Board approves engaging with CayugaXpress for the 2022 calendar year for Recreation Department uniforms, and further

RESOLVED that the Ulysses Town Board authorizes the Town Supervisor to contract with CayugaXpress for the 2022 calendar year.

Moved: Mr. Boggs Seconded: Mr. Goldman

Olson aye
Boggs aye
Goldman aye
Marino aye

Vote: 4-0

Date Adopted: 3/8/22

RESCHEDULING OF ALL-STAFF EMERGENCY PREPAREDNESS MEETING

RESOLUTION #57 OF 2022: RESCHEDULING ALL-STAFF EMERGENCY PREPAREDNESS MEETING

WHEREAS Resolution 2022-15 scheduled the All-Staff Emergency Preparedness Meeting for March 30th, 2022, and

WHEREAS the Safety Committee is recommending that this meeting be rescheduled in order to provide time to develop the training aspects of the meeting, therefore be it

RESOLVED that the Ulysses Town Board schedules a training meeting with all Town elected officials and staff to review emergency procedures on April 19th starting at 8am.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Goldman aye
Marino aye

Vote: 4-0
Date Adopted: 3/8/22

BOARD APPOINTMENTS TO CYBER AND IT COMMITTEE AND CSAC

RESOLUTION #58 of 2022: APPOINTMENT OF ROXANNE MARINO TO IT AND CYBER COMMITTEE AND CONSERVATION AND SUSTAINABILITY ADVISORY COMMITTEE

RESOLVED that the Ulysses Town Board appoints Roxanne Marino to serve as a Board liaison to the IT and Cyber Committee and the Conservation and Sustainability Advisory Committee.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson aye
Boggs aye
Goldman aye
Marino aye

Vote: 4-0
Date Adopted: 3/8/22

AUTHORIZATION OF PAY RATE FOR DEPUTY TOWN CLERK

RESOLUTION #59 of 2022: AUTHORIZATION OF PAY RATE FOR DEPUTY TOWN CLERK

RESOLVED that the Ulysses Town Board authorizes a rate of pay of \$20/hour for 20 hours/week for the recently-appointed Deputy Clerk, Barbara Bennett.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Goldman aye
Marino aye

Vote: 4-0
Date Adopted: 3/8/22

OFFICIAL/STAFF REPORTS & ANNOUNCEMENTS (written reports provided)

Staff Reports
Highway Superintendent
Town Clerk
Supervisor
Town Board Members

Mr. Boggs suggested that the town prepare for increased fuel prices.

Ms. Olson gave an update on the Planner vacancy and the difficulty that it creates for the Planning Board and applicants. While the vacancy continues, the Attorney for the Town will attend Planning Board meetings to provide guidance.

The group discussed training and support for both the Planning Board and the Board of Zoning Appeals.

Mr. Boggs attended the Assoc. of Towns webinar in February and shared highlights.

UPCOMING EVENTS

- March 22 – Regular Town Board Meeting
- April 3 – MLK Celebration @ Trumansburg Conservatory of Fine Arts
- April 12 – Regular Town Board Meeting

APPROVAL OF MINUTES:

RESOLUTION #60 of 2022: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from 2/8/22 Special Town Board meeting, 2/8/22 Regular Town Board meeting, 2/11/22 Special Town Board meeting, and 2/15/22 Special Town Board meeting as presented or amended.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Goldman	aye
Marino	abstain

Vote: 3-0

Date Adopted: 3/8/22

BUDGET MODIFICATIONS

RESOLUTION #61 of 2022: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the following budget modifications:

A FUND BUDGET MODIFICATIONS

1 Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
A1910.4	Liability Insurance	\$ 28,554.00	Increase	\$ 5,220.10	\$ 33,774.10
<i>As discussed in the fall of 2021, quotes for insurance included previous gaps in coverage including cyber.</i>					
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
A1620.4	Town Hall CE	\$ 25,873.00	Decrease	\$ 5,000.00	\$ 20,873.00
<i>As discussed during budget season, partially offsetting the insurance overage with funds budgeted for IT consultant as funds for the IT upgrade project will eventually come from contingency or other to be determined source.</i>					
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
A1990.4	Contingency Account	\$ 66,300.00	Decrease	\$ 220.10	\$ 66,079.90
<i>See contingency balance above in "Post Modification Budget"</i>					

DB FUND BUDGET MODIFICATIONS

1 Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
DB9040.8	Workers Compensation	\$ 7,473.00	Increase	\$ 361.64	\$ 7,834.64
<i>Workers Compensation across fund premium expense is not over budget, budgeted amount = \$17,903; actual = \$14,996; the premium associated with fund salary lines is calculated by the carrier and varies from year to year, causing the discrepancy in the budgeted DB fund workers comp line.</i>					
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
DB9060.8	HSA Contributions	\$ 3,281.00	Decrease	\$ 361.64	\$ 2,919.36
<i>Balance in this account line post budget mod = \$294.36. There is no planned use of this account line for the rest of the year.</i>					

SW3 FUND BUDGET MODIFICATIONS

1 Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
SW3-8340.44	Water Trans&Dist Supplies CE	\$ -	Increase	\$ 500.00	\$ 500.00
<i>The SW3-8340.44 account line is an evolving budgeting method for SW3. We budget this group of expense accounts more precisely than others, this process lends itself to more budget modifications as we learn about the details of expenses in this fund.</i>					
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
SW3-8340.41	Water Trans&Dist General CE	\$ 1,000.00	Decrease	\$ 500.00	\$ 500.00
<i>See notes above about the dynamics of budgeting with the hundreds place level of detail.</i>					

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Goldman aye
 Marino aye

Vote: 4-0

Date Adopted: 3/8/22

PAYMENT OF AUDITED CLAIMS

RESOLUTION #62 of 2022: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for

- HB fund (Cemetery Bridge Replacement Project) voucher 37 in the amount of \$4,707.42; and

- for all other funds vouchers numbered 73 through 113 in the amount of \$201,444.62

Moved: Mr. Boggs

Seconded: Mr. Goldman

Olson aye

Boggs aye

Goldman aye

Marino abstain

Vote: 3-0

Date Adopted: 3/8/22

PRIVILEGE OF THE FLOOR (3 min limit per person)

Ms. Liddle followed up with the Planner vacancy discussion by saying that she agrees with adding a position of zoning officer to help boards and others understand the zoning.

“Chris & Fred” expressed interest in helping with Camp Barton. Also recommends using a consultant for planning.

EXECUTIVE SESSION:

Mr. Boggs made a motion to move into Executive Session to discuss matters of public safety at 9:08pm. This was seconded by Mr. Goldman and passed unanimously.

Executive Session was closed at 9:14pm.

ADJOURN

Mr. Goldman made a move to adjourn at 9:14pm. This was seconded by Mr. Boggs and passed unanimously.

*Respectfully submitted by Carissa Parlato, Town Clerk
3/17/22*

APPENDIX I:

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made effective the ___ day of _____ 2022 by and among the Town(s) of _____ and the Village of Trumansburg, each being a municipal corporation under the laws of the State of New York, each being a “Participating Municipality” and collectively the “Municipalities”.

This MOU formally states the intention of the Municipalities herein named to negotiate a license to operate Camp Barton/Frontenac Point State Park, which property is proposed to be acquired by the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP) from the Baden/Powell Boy Scouts Council, such license to be negotiated in advance of such proposed acquisition and effective only upon the successful closing of the proposed acquisition.

The Municipalities further agree as follows:

Camp Barton consists of approximately 129 acres of largely undeveloped land, including extensive waterfront on Cayuga Lake, at Frontenac Point. Barton is considered critical to providing public access to Cayuga Lake, particularly to youth organizations, and to the environment and watershed of Cayuga Lake.

Accordingly, the Municipalities agree as follows:

1. Each of the Municipalities shall name no more than two but not less than one responsible person(s) to negotiate with OPRHP on behalf of their respective municipality.
2. All communications by and among members of the working group shall be reduced to writing and shall be made available to each of the Municipalities.
3. Any Municipality choosing not to join in this MOU may be later included only upon unanimous agreement of the Participating Municipalities.
4. This Memo is executed by the persons signing below, each of whom has been authorized to do so by the governing body of the Municipality joining in this Memo.

By:
Title:
For the Village/Town of:

By:
Title:
For the Village/Town of: