

Town of Ulysses
Special Town Board Meeting
November 3, 2011

Present: Supervisor Roxanne Marino; Councilpersons Elizabeth Thomas, Lucia Tyler, David Kerness and Kevin Romer; Deputy Supervisor Sue Poelvoorde; Zoning/Planning Secretary Robin Carlisle Peck.

Supervisor Marino called the meeting to order at 7:03 p.m. She stated an email had been sent from Liz Thomas with the agenda items, which include the budget, future meeting dates, a year-end meeting and gathering for Town employees and board members, coverage for Marsha. She is adding an Executive Session to discuss legal matters.

BUDGET

Supervisor Marino presented the budget numbers for the Youth Program, in particular asked the Board's input on the request from the Youth Commission for Town and Village funding for 2012, and bringing the Town's and Village's contributions back closer in line with one another. She distributed copies of a spreadsheet she created with the Youth Commission's budget for the past four years. She also reported on her conversations with the Youth Commission staff and Tompkins County's Community Youth Services Coordinator Janice Johnson.

The Board members discussed and agreed that \$2,000 less than the requested 2012 funding level would be acceptable. The Board felt it was appropriate that the Town contributing more toward youth programming than the Village, but felt that \$8,000 more was too much of a gap. They also agreed it would be advisable to discuss with the Youth Commission their budget requests. Ms. Marino stated she will be attending the December Youth Commission meeting to answer questions.

Ms. Marino reported on her proposed changes to the budget related to employee raises and contributions to health insurance premiums. The changes will not increase the tax levy from the Preliminary Budget, due to a variety of reasons including added revenue from collecting the contributions from retirees in accordance with the current Personnel Policy. Ms. Marino also reiterated that the update of the Personnel Manual needs to be completed in 2012. Mr. Kerness has volunteered to take on the task. The Board agreed with the employee raises and insurance premium contribution revisions.

Mr. Kerness moved, seconded by Ms. Thomas the following:

BE IT RESOLVED that the Town Board of the Town of Ulysses adopts the Preliminary Budget version 2 as presented at the November 3, 2011 meeting as the 2012 Town of Ulysses Budget (attached with these minutes).

Ms. Marino	aye
Ms. Thomas	aye
Ms. Tyler	aye

Mr. Kerness aye
Mr. Romer aye

Adopted

Ms. Marino presented a sales tax revenue update noting that revenues by year end will exceed what was included in the 2011 budget.

FUTURE MEETING DATES

Ms. Thomas stated she would like to remind the Board that comments on the dSGEIS for Hydraulic Fracturing for Natural Gas are due to NYS Department of Environmental Conservation by December 14th. She would advise that the Board meet before finalizing the comments.

Mr. Kerness stated that the Lakeshore Zoning Committee should have a revised draft for the Town Board to review by November 11th. The Committee has made the zoning less onerous and shifted the duties from the Planning Board to the Zoning Officer. Some items have been removed completely.

Ms. Marino stated she would have to leave briefly and asked the Board to discuss details on holding a year-end meeting/gathering for all staff, elected officials, appointed officials and boards. Board members agreed that such an event was a good idea and discussed several venues for the event settling on the Glenwood Pines on December 8th. Mr. Kerness will contact Glenwood Pines to get details on cost and availability.

Ms. Marino returned and the Board discussed future meeting dates. The following dates were chosen:

November 16, 2011 Regular Town Board Meeting
December 5, 2011 Special Town Board Meeting (to discuss comments on the SGEIS)
December 8, 2011 Town of Ulysses Year end meeting for staff, elected officials, appointed official and members of committees and boards.
December 13, 2011 Regular Town Board meeting
December 27, 2011 Meeting cancelled.

Ms. Carlisle Peck stated she would post the legal notice for the new meeting dates. Ms. Thomas asked if she would be able to attend the meetings as outlined to record the meetings. Ms. Carlisle Peck stated she would be able to cover these meetings.

Ms. Marino stated they were not sure when Ms. Georgia would be returning to work due to an injury. She asked the Board for ideas, suggestions. Ms. Halloran has covered for the Town Clerk for vacations and other absences. She does not work on Monday. The Village mayor and office staff has offered assistance. It was noted the Village folks could assist with any Winterfest activities Ms. Georgia usually does. Ms. Carlisle Peck stated she had offered to attend and record the minutes. Ms. Halloran would be transcribing. Mr. Kerness asked if Ms. Carlisle Peck would transcribe as well. She stated she would be able to do this.

Ms. Carlisle Peck offered to reach out to Ms. Halloran and Ms. Georgia to establish what they feel their needs would be on a temporary basis and report back to the Board. The Board stated this would be appreciated.

Ms. Marino moved to adjourned to Executive Session to discuss a legal matter, Ms. Thomas seconded. Unanimously approved and the Board went in to Executive Session at 8:20 p.m.

The Board adjourned the Executive Session at 8:46 p.m.

Ms. Thomas moved to adjourn the Special Board meeting, seconded by Mr. Kerness. Unanimously approved and meeting adjourned at 8:47 p.m.

Respectfully submitted,

Robin Carlisle Peck
Secretary