

DRAFT #1 8-7-17
MEMORANDUM of UNDERSTANDING
Between
TOWN of ULYSSES and JACKSONVILLE COMMUNITY ASSOCIATION

PURPOSE: The Town of Ulysses (Town) and the Jacksonville Community Association (JCA) share goals related to developing and maintaining green spaces for Town residents to enjoy. This Agreement will clarify the respective roles and responsibilities of the Town and the JCA to assure that Jacksonville Community Park (Park) is safely maintained as a community and public resource that enhances the quality of life in the hamlet and the Town.

To coordinate regular maintenance of the Park, the parties agree as follows:

The JCA will:

- Own and operate the Park for community members and the Town of Ulysses.
- Carry liability insurance for those who use it.
- Convene a Park Advisory Committee that includes a representative from the Town of Ulysses to create annual, periodic, and long-term maintenance and development plans for the Park and a projected budget to implement the plans.
- Organize volunteers to conduct a spring cleanup, periodic mowing, pruning and cleanup of the trails that encircle the pond.
- Coordinate rentals of the pavilion for group events.
- Empty trash and recyclables on a regular basis.
- Submit a request for funds or in-kind assistance to the Town annually for expenses the JCA cannot afford with its limited base of community donations.
- Make periodic reports to the Town Board on issues of concern to the Jacksonville Community and on status of the Park.

The Town of Ulysses will:

- Appoint a representative to the JCA's Park Advisory Committee.
- Consider designating the Park as a park zone to maintain it as a green, open space while preserving the ability to develop the Park's facilities, including the potential for adding water, septic, and electricity,
- Review budget requests submitted by JCA as part of the annual Town budgeting process.
- Allocate available funds, time or materials to help maintain the Park.
- Create an annual contract for any payments made directly to JCA.
- Create an annual update to this Memorandum of Understanding to identify any in-kind contributions the Town will make to maintain the Park.

The term of this Memorandum of Understanding will be from _____ 2017 through December 31, 2020.

Supervisor, Town of Ulysses

President, Jacksonville Community Association