

## Conservation and Sustainability Advisory Committee

Minutes of May 23, 2018 meeting

Present: Roxanne Marino, Don Ellis, Andy Hillman, Robert Oswald, Sue Poelvoorde

Excused: Bara Hotchkiss, Brice Smith

**Roxanne called the meeting to order at 7:06 p.m.**

### **Approval of Minutes**

Roxanne noted that minutes from the April 25<sup>th</sup> meeting and today's meeting will be taken up at the June meeting.

### **Updates on Town issues or Board actions related to Sustainability/Conservation**

- Town staff and personnel

Roxanne reported that the Town is interviewing for a new Environmental Planner.

- Zoning Law Update

Roxanne reported that the Zoning Update Steering Committee (ZUSC) will meet on May 25<sup>th</sup> with the goal of finalizing the draft zoning law update and map covering the agriculture zone. The draft will then go on to the Town Board for review. Roxanne highlighted the more significant changes since the CSAC last saw the document.

### **New Business**

- New Member

Roxanne reported that Don is recommending a new member for the CSAC to be appointed by the Town Board. The new person has a professional background in flood control/flood damage, working in the upper Hudson Valley.

Roxanne will reach out to the individual and report back to the committee.

Roxanne suggested a re-ordering of the remainder of the agenda to permit time to cover all items. The committee agreed to the change.

### **Old Business**

- Clean Energy Community (CEC) Grant for Town Hall replacement of heating and AC system with heat pumps - update.

Roxanne reported that work continues on developing the contract with NYSERDA. The Town has requested a quote from Tatum Engineering to help the Town develop the RFP and contract for the project.

With respect to the project scope, the documents returned from NYSERDA do not include the Green Fund proposed by the Town. This component would have been difficult to develop and manage. Also, the amount of money available in the fund would have been minimal.

Ian Shapiro, the Tatum staff member working with the Town, recommends using whatever funds remain after completing the HVAC system replacement in Town Hall to replace lighting in Town Hall, switching over to LED. The LED proposal is strongly supported by NYSERDA.

- Status of Natural Resources Inventory for the Town of Ulysses

Roxanne reported that Terry Carroll thanked the committee for the comments and edits and will be making the requested changes. The updated document will come back to the CSAC for final review.

### **New Business - continued**

- Begin review of Greenhouse Gas Inventory for the Town of Ulysses – comments/suggestions for CCE  
The committee reviewed the draft document and will send the following comments and edits to Terry Carroll. Roxanne also noted that she wants to get comments from Brice as this is his area of expertise. The update to this document is less time sensitive than the Natural Resources Inventory in that it does not include GIS mapping.

- a) Calculations used for the inventory under estimate greenhouse gas emissions. The report should use the same formula used for Tompkins County's report.
- b) The study should use a longer period than two years. A five-year period of data should be used.
- c) Grammatical errors highlighted.

- Water quality and lake protection activities in the Cayuga Lake Watershed – recent IO meeting

As Roxanne noted at the April 25<sup>th</sup> meeting, the current CSAC meeting schedule conflicts with the Cayuga Lake Watershed Intermunicipal Organization (IO) meeting. The committee will need to decide if changing the CSAC meeting will be necessary so that the Town can participate on the IO.

### **Agenda items, time, and date for next meeting**

Roxanne noted that due to the time, discussion of the following items will be tabled for a future meeting.

- Solar law – review Ag and Markets guidance document
- Tools for supporting agriculture and land conservation funding, CSAC subcommittee
- Urban forestry proposal from 2017, possible RFP in 2018

- Meeting Schedule

Roxanne will send out a Doodle poll to see if the CSAC can come up with an alternate meeting date for the future.

Roxanne noted that the next meeting of the CSAC is scheduled for Wednesday, June 27<sup>th</sup>, 7:00 p.m.

**Meeting adjourned at 8:46 p.m.**