

Conservation and Sustainability Advisory Committee

DRAFT Minutes of September 20, 2017 meeting

Present: Roxanne Marino, John Hertzler, Bara Hotchkiss, Robert Oswald, Sue Poelvoorde, Brice Smith

Excused: Don Ellis, Andy Hillman

Roxanne called the meeting to order at 7:03 p.m.

Approval of Minutes

Roxanne submitted the draft June 15, 2017, meeting minutes for review and approval. Robert moved to accept the meeting minutes as submitted. Roxanne seconded. Approved.

Roxanne submitted the draft August 17, 2017, meeting minutes for review and approval. Roxanne provided edits. Roxanne moved the minutes with changes. Robert seconded. Approved.

Updates on Town issues or Board actions relate to Sustainability/Conservation

- **BZA opening**

Roxanne reported that there is an opening on the Town's Board of Zoning Appeals (BZA). The position is for the Board alternate.

- **ZUSC opening**

Roxanne reported that there is also an opening on the Zoning Update Steering Committee (ZUSC). She is not sure what the ZUSC will decide to do about filling the seat.

Old Business

A) Clean Energy Communities grant application

Roxanne updated the committee on the progress of the application the Town will submit to replace the HVAC system in Town Hall. She and Brice will be providing information to Darby for the grant application. If other committee members have suggestions for information or wording, please email them to Roxanne and she will share them with Darby. Input is needed by September 27th.

Brice suggested that they try to work with the contractor that is selected to see if they would be willing to contribute the monitoring system to the project at no cost to the Town. He noted that it would be the first installation in the area and it could be a way to educate the public. He would use it for his class at SUNY Cortland.

Sue suggested potentially adding purchasing new window treatments for the Town Hall. The windows are drafty and mini-blinds do not provide any insulation.

B) Proposed Glare Standard

Roxanne asked Brice if his class will be able to do the field test of the glare standards for the Town and what language he would need in a written request. Brice noted that four students are already working on the project and he just needs confirmation that the Town Board is interested in the students reporting out directly to the Board. John noted that while he couldn't speak for the entire Board, he is interested in the results and he will follow up with the rest of the Town Board to confirm details on the students presenting to the Board. The presentation would take place in late November or early December.

C) Discussion points/issue for the 9-21 ZUSC meeting on Ag/Rural zoning details

Roxanne reported that the ZUSC wants to have a roundtable discussion with the committees that provided comments on the draft Ag/Rural Zone update regarding the differences. The discussion will include Bob Howarth, BZA; Rebecca Schneider, Planning Board; Chaw Chang, Agriculture Committee; and Roxanne, CSAC.

Some of the key differences that remain are lot size (both minimum and maximum), number of subdivisions, and road frontage. Roxanne will prepare CSAC comments for the meeting based on our previous written submission and subsequent discussions in the meetings.

Agenda items for next meeting

- Schedule next meeting.

The next meeting of the CSAC is tentatively scheduled for Thursday, October 12th, 7:00 to 9:00 p.m. with a backup date of October 26th, 7:00 p.m. to 9:00 p.m. Roxanne will send an email out to members to see which date works best for a majority of the committee.

Meeting adjourned at 8:54 p.m.