

## Conservation and Sustainability Advisory Committee

Minutes of June 27, 2018 meeting

Present: Roxanne Marino, Don Ellis, Andy Hillman, Bara Hotchkiss, Robert Oswald, Sue Poelvoorde,  
Nancy Zahler

Guest: Terry Carroll

Excused: Brice Smith

**Roxanne called the meeting to order at 7:00 p.m.**

### **Approval of Minutes**

Roxanne submitted the draft minutes for the April 25<sup>th</sup> meeting for review and approval. Sue moved to approve the minutes as submitted. Bara seconded. Approved.

Roxanne submitted the draft minutes for the May 23<sup>rd</sup> meeting for review and approval. Roxanne noted that the text under the discussion regarding a new member needed to be amended to state that she will reach out to the person to see if she is interested. With the edit, Roxanne asked for a motion to approve the minutes. Sue moved to accept the minutes with the edit. Andy seconded. Approved.

### **Updates on Town issues or Board actions related to Sustainability/Conservation**

- Town staff and personnel

Roxanne reported that the Town hired a new Environmental Planner, John Zepko. He will start July 16<sup>th</sup>.

- Zoning Law Update

Roxanne reported that the Zoning Update Steering Committee (ZUSC) scheduled a meeting on June 28<sup>th</sup>, 7:00 p.m. to present the Jacksonville area zoning update. The draft agricultural zone is with the Town Board.

- Town Board Liaison Report

Nancy went over the procedure the Town Board expects to follow to move forward with the zoning updates. More public input will be a part of the Town Board review process before moving to the formal process to adopt a change. She noted that the most recent versions of the documents are on the Town's website.

- Natural Resources Inventory

Roxanne reported that the Town Board officially accepted the Natural Resources Inventory.

- Clean Energy Community (CEC) Grant for Town Hall

Roxanne updated the committee on the progress of the CEC grant. She is currently working with NYSERDA on the contract details.

### **Old Business**

- Review of Greenhouse Gas Inventory

Roxanne reported that she still needs to get comments to Terry Carroll for the edits to this report before recommending that the Town Board accept the document.

- Urban forestry proposal from 2017, possible RFP in 2018

Andy reported out on the Urban Forestry grant process for the coming year. The joint application that he and Don worked on for the Village and Fairgrounds fell short by only a few points. Andy recommends that the Town and Village pursue designation as a Tree City USA through the Arbor Day Foundation. Don and Andy will work on this.

### **New Business**

- **Climate Smart Community Designation**

Roxanne introduced Terry Carroll from Cornell Cooperative Extension. Terry is the regional coordinator working with communities to attain Clean Energy Community and Climate Smart Community status.

Terry shared the activities that he is working on with communities throughout the Southern Tier region. Communities in Tompkins County, including the Town of Ulysses, have embraced the program and are taking steps to implement meaningful projects under the two programs.

Roxanne and Nancy noted that the CSAC was designated the committee by the Town Board to continue implementation of projects under the programs.

- **Town of Ulysses Salo Drive Habitat Area – Draft guidelines**

Nancy shared her ideas for establishing use and maintenance guidelines for the newly established public park area for the Town of Ulysses. The Town Board will establish a committee to guide the process to develop a plan for the property. Nancy would like CSAC representation on the committee. Bara and Andy expressed interest in working on the project.

- **Meeting Schedule**

Roxanne and the committee discussed future meeting dates and times. The committee agreed that starting the meeting in the late afternoon would be preferred.

Roxanne scheduled the next meeting of the CSAC for Tuesday, August 23<sup>rd</sup>, 4:00 p.m. to 6:00 p.m.

**Meeting adjourned at 9:00 p.m.**